



Recruitment Notice Permanent Housing Coordinator

Projets Autochtones du Québec (PAQ) is a community organization whose mission is to offer shelter and culturally adapted activities and services to homeless and at-risk First Nations, Inuit, and Métis women and men. Located in downtown Montreal, our centre provides emergency shelter and a hot dinner and light breakfast 365 nights a year. PAQ's transitional housing program offers 16 studio apartments for Indigenous women and men at risk of homelessness, or who are in search of a stable living environment. PAQ also operates a low-barrier temporary emergency shelter, and a residential managed alcohol program. PAQ provides a sense of belonging and trust developed through community events, psycho-social and crisis support, access to legal and health services, and indigenous cultural and arts programs.

This newly created Permanent Housing Coordinator position is an exciting opportunity to take the next step in your career path in the field of social housing. The person in this role will work on site under the Housing Manager to drive PAQ's move towards offering a full continuum of housing services: emergency shelter, transition housing, and permanent housing. The Permanent Housing Coordinator will work develop and support permanent housing solutions for PAQ community members. He or she will provide hands-on coordination and support to two key PAQ permanent housing options: 1) Projet Logement Montréal (off-site housing), and 2) the newly purchased and recently renovated "PAQ House". This new facility for the "hard to house" will provide permanent housing for 22 Indigenous women and men in a beautiful Victorian home in downtown Montréal, including 6 fully wheelchair accessible spaces. The Permanent Housing Coordinator also plays a front-line intervention role, supporting the Intervention team to offer culturally adapted psycho-social support to First Nations, Metis and Inuit women and men living in PAQ permanent housing.

The Coordinator has at least 3 years experience in the field of subsidized social housing, preferably at a Coordinator level and in the context of an OMHM/PSL program. He or she is also an experienced and skilled intervention worker, an active listener and counsellor, with the ability to adapt his or her intervention approach to align with the needs and values of the urban Indigenous community. He or she must have a working knowledge of English and French; an Indigenous language is an important asset. This person has formal social work training, or a degree in management/administration. Professional or personal experience with First Nations, Inuit or Métis peoples is also an important asset. A flexible schedule is necessary, as the job entails day, evening, and weekend availability.

This is a full-time one-year contract (with possibility to renew) based at PAQ in downtown Montréal. PAQ offers a competitive salary and health insurance benefits for this role.

To find out more about this exciting position and employment conditions, and to apply on-line, please visit <https://paq.bamboohr.com/jobs/view.php?id=37>. Applications must be submitted by **5pm on Monday May 24, 2021**. Only applicants selected for an interview will be contacted.

Thank you for your interest in PAQ.